



TRANSFER CHECKLIST

Prepared for: _____

Date: _____ Entering Term: _____

Please be sure to do the following:

(*) – items required for admission

(**) – If items are not on file, you will not be permitted to start classes at Wittenberg.

- _____ *Complete a TRANSFER Admission Application from Wittenberg or Common Application
- _____ *Submit a Final High School Transcript clearly showing your official date of graduation.
- _____ *Send an Official College Transcript from all colleges you have attended, including any CCP credits. (If you have less than a semester of college work, you may submit an unofficial transcript at the time of application, but will need to submit an official college transcript before you will be permitted to move to campus or begin classes.)
- _____ Send official ACT or SAT scores (we are a test optional university)
- _____ **Complete a Transfer Conduct Report from each college you have attended (you do not need to have one completed for a college at which only CCP classes were taken)
- _____ Submit a FAFSA for your appropriate starting term.
- _____ If you are a current college athlete, please be sure to work with your current college to complete NCAA paperwork for transfer admission.
- _____ Submit your \$400 Enrollment Deposit.

Other notes:

All students who have officially graduated from high school and then enrolled in college classes are considered transfer students. A student may not opt out of being a transfer student. All transfer students are checked through the Financial Aid Clearinghouse before being awarded a financial aid package.

OFFICE OF ADMISSION

Ward Street at North Wittenberg Avenue | Post Office Box 720 | Springfield, Ohio | 45501-0720
p. 877.206.0332 | e. admission@wittenberg.edu | www.wittenberg.edu